DATE	FROM	то	HRS WORKED	
				(EMPLOYEE NAME)
				(DEPARTMENT)
				(EMPLOYEE SIGNATURE)
				(SUPERVISOR SIGNATURE)
				(FOAPAL NUMBER)
				FOR OFFICE USE ONLY:
	TOTAL	HOURS		

----- cut here

DATE	FROM	то	HRS WORKED	
				(EMPLOYEE NAME)
				(DEPARTMENT)
				(EMPLOYEE SIGNATURE)
				(SUPERVISOR SIGNATURE)
				(FOAPAL NUMBER)
				FOR OFFICE USE ONLY:
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----- cut here

DATE	FROM	то	HRS WORKED	
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