ILLINOIS
Human Resources

Supervisor Development Toolkit

- Coaching Tips
  - [Ten Tips for Successful Coaching](#)
  - [4 Keys to Coaching Underperforming Employees](#)
- Conflict Resolution Tips
  - [Summary of Crucial Conversations: Tools for Talking When the Stakes Are High](#)
  - [The Five Steps to Conflict Resolution](#)
  - [Conflict Resolution Model](#)
- Finding a Mentor
  - [Finding a Mentor](#)
- [Human Resources Series for Supervisors and Managers](#)
- Interviewing Tips
  - [30 Behavioral Interview Questions You Should Be Ready to Answer](#)
  - [Top Behavior Interview Questions](#)
- LinkedinLearning Programs
  - [Becoming a Good Mentor](#)
  - [Building High-Performance Teams](#)
  - [Building Trust](#)
  - [Change Management](#)
  - [Coaching and Developing Employees](#)
  - [Customer Service Foundations](#)
  - [Decision-Making Fundamentals](#)
  - [Delegating Tasks to Your Team](#)
  - [Delivering Employee Feedback](#)
  - [Embracing Change](#)
  - [Having Difficult Conversations](#)
  - [Holding Skip-Level Meetings](#)
  - [How to Handle Workplace Bullying](#)
  - [How to Set Team and Employee Goals](#)
  - [Lead Like a Boss](#)
  - [Leadership Foundations](#)
  - [Leadership Fundamentals](#)
  - [Leadership Insights from Dan Rockwell](#)
  - [Leadership: Practical Skills](#)
  - [Leading and Working in Teams](#)
  - [Leading Change](#)

- Leading Productive Meetings
- Leading with Stories
- Management Tips
- Managing Diversity
- Managing Employee Performance Problems
- Managing for Results
- Managing Multiple Generations
- Managing Virtual Teams
- Motivating and Engaging Employees
- Onboarding New Hires
- Performance Management: Conducting Performance Reviews
- Project Management Fundamentals
- Rewarding Employees
- Strategic Planning Foundations
- Take a More Creative Approach to Problem-Solving
- Transition from Manager to Leader
- Unlock Your Teams Creativity

- Professional Development Plans
  - Development Plan
- Setting Goals Templates
  - SMART Goals Template
  - 11 Effective Goal Setting Templates for You
- Performance Evaluation Forms for All Employees:
  - http://humanresources.illinois.edu/hr-professionals/resources-and-forms/forms-for- departments.html